



# ORIENTAL COLLEGE OF LAW

MANAGED BY ORIENTAL EDUCATION SOCIETY

(Affiliated to University of Mumbai and Approved by Bar Council of India)  
Aff-I/ICD/2014-15/1959- Bar Council: BCI: D: 793/2014 (L.E.)

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

Our Institution has well defined bodies with a structural hierarchy which helps in the facilitation of participative management. Also, being aware of the fact that college administration is a collective effort, the Institution understands that the co-operation and support of all the stakeholders is needed to achieve the vision and mission of the Institution.

The Trustees and Management of the College decide the vision and mission of the College; this defines the path to be followed. At the apex, the governing body scrutinizes every aspect of the college life. The Governing Body's main function is to administer the affairs of the College. It meets twice a year and looks into the final approvals regarding examination reforms, student aid, statement of accounts, budget approval, etc.

The Principal takes care of the overall functioning of the College in order to ensure the effectiveness in its operation and also facilitates interaction with the external regulatory bodies such as the University in order to fulfil the stipulated requirements.

The Internal Quality Assurance Cell (IQAC) of the Institution comprises of the Chairperson, Coordinator, Management, Principal, Alumni, Faculty and administrative staff. This Committee is responsible for undertaking quality measures for maintaining the necessary standard in teaching-learning and also to supervise the activities necessary to improve the quality of education by conducting different workshops, seminars and activities.

The College Development Committee of our Institution meets at regular intervals and prepares comprehensive plan which includes various aspects such as infrastructural development, administrative and academic improvement, academic collaborations, etc. This Committee aims to pursue excellence in all the activities in the college.

To conduct the different activities in the Institution, different committees are constituted at the beginning of the academic year during the IQAC meeting. These committees consist of the Principal who acts as the ex-officio chairman of all the committees, the faculty in charge, and other members. These committees are responsible for the conduct of curricular and extracurricular activities. These include the Examination Committee, Legal Aid Committee, Cultural committee, Guest Lecture Committee, Grievance Redressal Cell, Moot Court Committee, Magazine Committee, Library Committee, etc.

*P. S. J. J. J.*  
A.V.

PRINCIPAL  
ORIENTAL COLLEGE OF LAW  
Plot No. 3,4,5, Sector - 2,  
Sanpada, Navi Mumbai - 400 705.





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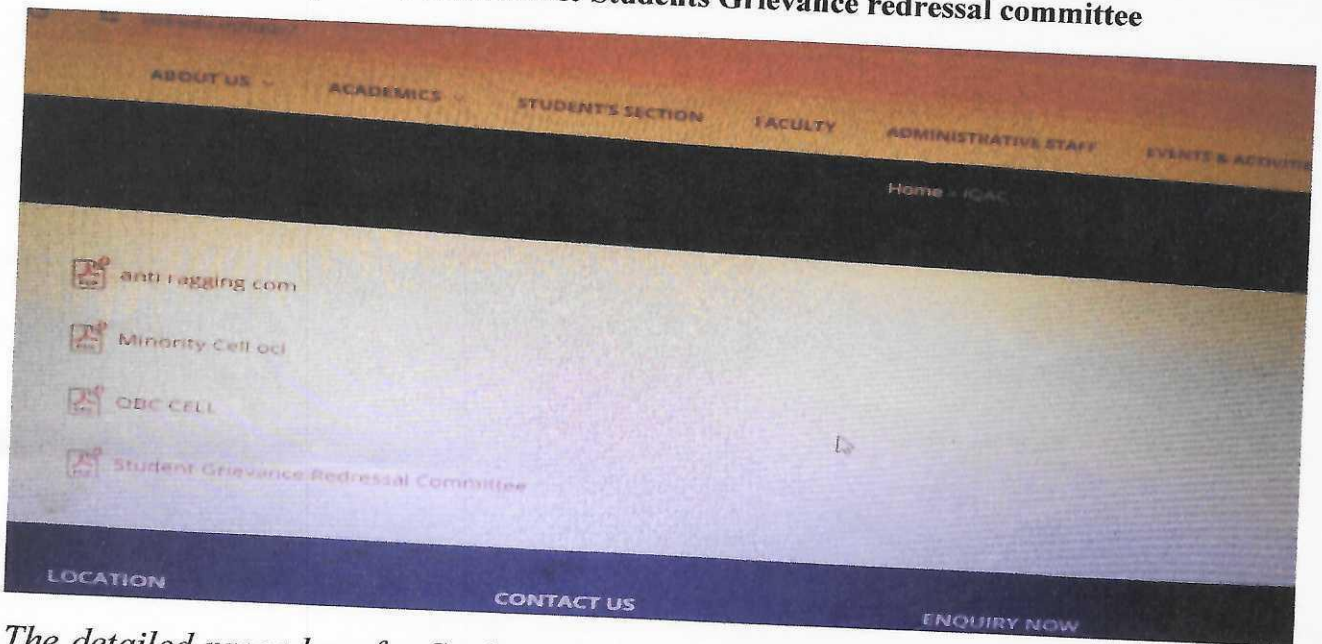
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6.2.2: The functioning of institutional bodies is effective and efficient as visible from policies and administrative setup, appointment and service rules, procedure etc.

## Supportive Documents

### Internal Complaint Committee & Students Grievance redressal committee

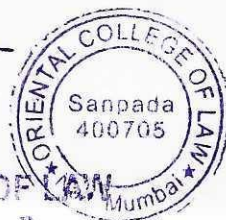


The detailed procedure for Students grievance redressal has been provided on the college website and also the complaint Box is available for the physical complaint.



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