



ORIENTAL COLLEGE OF LAW

MANAGED BY ORIENTAL EDUCATION SOCIETY

(Affiliated to University of Mumbai and Approved by Bar Council of India)

Aff-I/ICD/2014-15/1959- Bar Council: BCI: D: 793/2014 (L.E.)

-: Criterion 7 :-

Institutional Values and Best Practices



7.1: Institutional Values and Social Responsibilities

7.1.10: The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



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CODE OF CONDUCT FOR STUDENTS

— Students

Ethics

- Dignified Behaviour with all teaching and non-teaching staff
- Follow a formal or semi-formal dress code. Casual wear such as T-Shirts, shorts and jeans must be avoided.

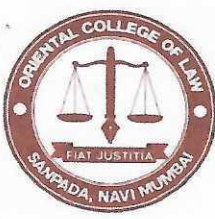
Adhere to the following

- Anti-plagiarism: University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018
- Anti-Ragging: UGC Regulation on curbing the menace of Ragging in Higher Educational Institutions, 2009
- POSH guidelines by ICC: Internal POSH Guidelines
- Safety on-&-off campus: UGC Guidelines on Safety of Students on and off Campuses of Higher Educational Institutions
- Tobacco: Prohibition of possession & consumption of intoxicating substances, including e-cigarettes



*Prasad
A.V.*

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CODE OF CONDUCT FOR PRINCIPAL

Code of Ethics

- The Principal of an Institution should always be honest, fair, objective and law abiding.
- Conduct oneself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college.
- Carry oneself with the highest integrity and has to exhibit outstanding and strong leadership skills.

Administrator

- Chalk out a policy and plan to execute the vision and mission.
- Manage the assets and resources of the institution responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment.
- Monitor, manage and educate the administration of the institution and take remedial measures / actions based on the stakeholder's feedback.
- Execute any other qualitative and quantitative work for the welfare of the institution.

Leadership

- Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, organization of human resources and concern for environment and sustainability.
- Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
- Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas.

Communication & Networking

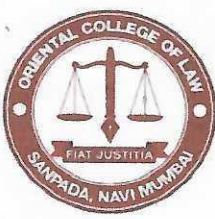
- Recommend and forward communication to the authorities.
- Promote industry institution interaction and inculcate research development activities.



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Communication & Networking

- Recommend and forward communication to the authorities.
- Promote industry institution interaction and inculcate research development activities.

Motivator

- Empower all staff and students to reach their maximum potential.
- Listen to the student's ideas and set a supportive tone.

Academic and beyond

- Discourage and not indulge in plagiarism and other unethical behaviour in teaching and research.
- Participate in extension, co-curricular and extra-curricular activities, including the community service.

Discipline-keeper

- Ensure that the staff and students are aware of rules, policies and procedures laid down by the college and enforce them fittingly.
- As the chairperson of the Grievance Committee, to ensure that all grievances are addressed in a timely fashion and resolved in a fair manner

CODE OF CONDUCT FOR TEACHERS

— Teachers

The Code of Professional Ethics has been adopted in toto from UGC Regulations on Minimum Qualification for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018.

I. Teachers and their Responsibilities :

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicative by temperament and amiable in disposition.

Teacher should:

1. Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
2. Manage their private affairs in a manner consistent with the dignity of the profession;
3. Seek to make professional growth continuous through study and research;



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III. Teachers and Colleagues

Teachers should:

1. Treat other members of the profession in the same manner as they themselves wish to be treated;
2. Speak respectfully of other teachers and render assistance for professional betterment;
3. Refrain from making unsubstantiated allegations against colleagues to higher authorities; and
4. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. Teachers and Authorities :

Teachers should:

1. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and / or professional organisations for change of any such rule detrimental to the professional interest;
2. Refrain from undertaking any other employment and commitment, including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
3. Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
4. Co-operate through their organisations in the formulation of policies of the other institutions and accept offices;
5. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession;
6. Adhere to the terms of contract;
7. Give and expect due notice before a change of position takes place; and
8. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. Teachers and Non-Teaching Staff :

Teachers should :

1. Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution;
2. Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.



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VI. Teachers and Guardians

Teachers should:

1. Try to see through teachers' bodies and organisations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

CODE OF CONDUCT FOR NON-TEACHING STAFF

— Non-Teaching Staff

Clerical Staff

- Administration of all tasks assigned in an efficient manner
- Creating a Standard Operating Procedure (SOP) with steps and timelines for all administrative tasks and strictly adhering to it
- Meet deadlines of document submission to all internal and external authorities
- Be accountable for the day-to-day functioning of the college
- To not leave college during working hours
- Have a problem-solving and optimistic attitude
- Must not divulge official secrets, mutilate, expunge, conceal, alter or forge official documents / receipts.
- Must not intercept or misappropriate college money.
- Must not be absent from duty without official approval of leave request.
- Avoid using social networking sites during the working hours.
- Interact in professional capacity as a representative of the college with external authorities

Support Staff

- Report to duty at least 10 minutes in advance
- Wear a neat uniform during working hours
- Adhere strictly to the laws and regulations of the college
- Respect and maintain the hierarchy in the Administration
- Maintain honesty, integrity and fairness in all activities
- Exercise self-discipline and restrain at all times and deal positively with staff, students and the general public.
- Avoid using social networking sites during the working hours.
- Must not be absent from duty without official approval of leave request.



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Office Order

To monitor adherence to the code of conduct for the students, Teachers, Administrative and other staff at Oriental College of Law, following committee is constituted:

1. Prof. Dr. Rupali Shyam Jamode
2. Prof. Nuruddin Khan
3. Prof. Fasihur Rahman



Rupali Shyam Jamode
A.S.U.

Principal

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Date:21/08/2023

NOTICE

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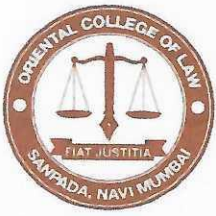
1. Prof. Dr. Rupali Shyam Jamode
2. Prof. Nuruddin Khan
3. Prof. Vinit Pareek



Rupali Shyam Jamode
A.U.

Principal

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Date: 17/10/2022

NOTICE

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To monitor adherence to the code of conduct for the students, Teachers, Administrative and other staff at Oriental College of Law, following committee is constituted:

1. Prof. Dr. Rupali Shyam Jamode
2. Prof. Nuruddin Khan
3. Prof. Ranjiv Joseph



P. S. Jamode
A.L.

Principal

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Report on the Proceedings of the Code of Conduct Monitoring Committee

Date: 13/05/2023

Location: Oriental College of Law

Event: Code of Conduct Monitoring Committee Meeting

Introduction

The Code of Conduct Monitoring Committee of Oriental College of Law is tasked with ensuring adherence to the institution's Code of Conduct, addressing any violations, and promoting ethical behavior among students, faculty, and staff. This report outlines the key proceedings and discussions of the committee's recent meeting.

Objectives of the Meeting

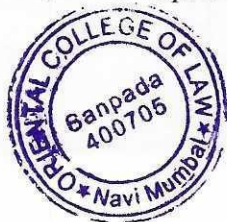
The primary objectives of the meeting were:

- To review recent cases and reports related to violations of the Code of Conduct.
- To assess the effectiveness of existing monitoring and enforcement mechanisms.
- To discuss strategies for promoting adherence to the Code of Conduct.
- To develop recommendations for policy adjustments or new initiatives.

Key Proceedings

a. Opening Remarks

- **Chairperson's Address:** The meeting commenced with an address by the Chairperson of the Committee, Prof. Rupali Shyam Jamode. She highlighted the importance of the



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Code of Conduct in maintaining academic integrity and professional behaviour within the college.

b. Assessment of Monitoring Mechanisms

- **Current Processes:** The committee assessed the effectiveness of current monitoring and reporting mechanisms. This included the use of reporting channels, investigation procedures, and communication of outcomes.
- **Feedback:** Feedback from faculty, staff, and students regarding the monitoring process was discussed. Areas for improvement were identified, including the need for more accessible reporting channels and clearer communication of policies.

c. Promotion of Code of Conduct Adherence

- **Awareness Campaigns:** The committee discussed strategies for increasing awareness and understanding of the Code of Conduct among the college community. Proposed initiatives included workshops, seminars, and informational materials.
- **Training Programs:** The need for regular training programs for students, faculty, and staff on ethical behaviour and the Code of Conduct was emphasized. The committee proposed a schedule for these training sessions.

d. Policy Review and Recommendations

- **Policy Evaluation:** The committee reviewed existing policies related to the Code of Conduct to ensure they are up-to-date and effective. Areas where policy adjustments might be needed were identified.
- **Recommendations:** Several recommendations were made, including:
 - Enhancing the clarity of the Code of Conduct document.
 - Implementing a digital reporting system for easier access and tracking.
 - Increasing the frequency of Code of Conduct training sessions.

e. Open Discussion



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- **Committee Members' Input:** Committee members shared their perspectives on the challenges and successes of the current Code of Conduct implementation. Discussions included potential barriers to adherence and solutions to address them.
- **Suggestions for Improvement:** Suggestions were made for improving communication strategies and support systems for individuals involved in Code of Conduct issues.

f. Action Items and Next Steps

- **Action Items:** The committee outlined specific action items based on the discussions. These included drafting revised policy documents, planning upcoming awareness campaigns, and scheduling training sessions.
- **Next Meeting:** The date and agenda for the next committee meeting were scheduled to review progress on action items and discuss any new issues that may arise.

Feedback and Evaluation

Feedback from the committee members indicated:

- **Strengths:** The thorough review of cases and commitment to policy improvement were highly appreciated. The focus on proactive measures and awareness-building was seen as a positive step.
- **Areas for Improvement:** Some members suggested a more systematic approach to collecting and analysing feedback from the broader college community to better inform policy changes.

Conclusion

The meeting of the Code of Conduct Monitoring Committee at Oriental College of Law was productive and focused on enhancing the effectiveness of the Code of Conduct enforcement. Through a comprehensive review of recent cases, assessment of current mechanisms, and discussion of promotional strategies, the committee demonstrated its commitment to maintaining high standards of ethical behaviour within the college community.



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Report on Orientation Program on Code of Conduct

Date: November 2, 2023

Location: Oriental College of Law

Event: Orientation Program on Code of Conduct

1. Introduction

On November 2, 2023, Oriental College of Law conducted an orientation program focused on the institution's Code of Conduct. This program was designed to acquaint new students, faculty members, and staff with the college's standards and expectations regarding behavior, ethics, and professional conduct.

2. Objectives of the Program

The primary objectives of the orientation program were:

- To familiarize attendees with the Code of Conduct of Oriental College of Law.
- To emphasize the importance of ethical behavior and professional integrity in the academic and professional settings.
- To provide a clear understanding of the consequences of violating the Code of Conduct.
- To foster a positive and respectful environment within the college community.

3. Key Highlights

a. Welcome Address

- The program commenced with a welcome address by the Principal of Oriental College of Law, Dr. Rupali Shyam Jamode. Dr. Rupali emphasized the role of ethical behavior in maintaining the college's reputation and ensuring a conducive learning environment.

b. Overview of the Code of Conduct



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- The Code of Conduct was detailed by the Prof. Deshmukh Sir. The presentation covered:
 - Academic Integrity: Plagiarism, cheating, and other forms of academic dishonesty.
 - Professional Behavior: Expectations related to punctuality, respectfulness, and appropriate communication.
 - Disciplinary Actions: Procedures for addressing breaches of conduct and the associated penalties.

c. Interactive Session

- A Q&A session allowed attendees to seek clarification on various aspects of the Code. This interactive segment aimed to address concerns and provide real-world examples of how the Code applies in various situations.

d. Case Studies

- Attendees participated in a case study activity where hypothetical scenarios were presented. The groups discussed potential responses and the implications of different actions, fostering practical understanding of the Code's application.

e. Role of Faculty and Staff

- Faculty and staff members were briefed on their role in upholding and enforcing the Code of Conduct. This included their responsibility in modeling behavior, addressing misconduct, and guiding students on ethical issues.

4. Feedback and Evaluation

Attendees provided feedback through a structured questionnaire. The overall response was positive, with particular appreciation for:

- The clarity of the presentation.
- The relevance of the interactive session and case studies.



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- The opportunity to address specific concerns.

Areas for improvement included:

- Providing additional resources for ongoing reference.
- Offering more detailed examples specific to legal studies.

5. Conclusion

The orientation program on the Code of Conduct at Oriental College of Law was a significant and well-received event. It successfully met its objectives by educating the college community on ethical standards and expectations. The program was instrumental in setting the tone for a professional and respectful academic environment. Future iterations may benefit from incorporating additional resources and more specific examples to further enhance understanding.



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GPS Map Camera



sector 2, Sanpada, Navi Mumbai, 400705

Oriental College of Law

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Long 73.007791°

02/09/23 10:25 AM GMT +05:30



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Report on Guest Lecture by Dr. Rohan N. Bartake

Date: September 10, 2022

Location: Oriental College of Law

Event: Guest Lecture on "Tobacco Use, Abuse, and Its Impact on Self Health, Family, and Society, in Special Reference to the Code of Conduct"

1. Introduction

On September 10, 2022, Oriental College of Law hosted a guest lecture by Dr. Rohan N. Bartake on the topic "Tobacco Use, Abuse, and Its Impact on Self Health, Family, and Society, in Special Reference to the Code of Conduct." The lecture aimed to raise awareness about the dangers of tobacco use and its broader implications, while also addressing the ethical considerations and institutional policies related to substance use.

2. Objectives of the Lecture

The primary objectives of the guest lecture were:

- To educate attendees on the health risks associated with tobacco use and abuse.
- To highlight the impact of tobacco consumption on individuals, families, and society.
- To discuss the role of institutional codes of conduct in managing and preventing substance abuse.
- To provide practical strategies for addressing tobacco-related issues within the academic and professional context.

3. Key Highlights

a. Welcome Address

- The lecture began with a welcome address by the Principal of Oriental College of Law, Dr. Rupali Shyam Jamode. Dr. Rupali introduced Dr. Rohan N. Bartake and underscored the relevance of the topic in relation to both personal health and institutional policy.



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b. Presentation by Dr. Rohan N. Bartake

- **Overview of Tobacco Use:** Dr. Bartake provided a comprehensive overview of tobacco use, including its prevalence, types (cigarettes, cigars, smokeless tobacco), and methods of consumption.
- **Health Impacts:** The presentation detailed the severe health consequences of tobacco use, such as respiratory diseases, cardiovascular issues, and cancer. Dr. Bartake used statistical data and case studies to illustrate these points.
- **Impact on Families:** Dr. Bartake discussed how tobacco abuse affects family dynamics, including financial burdens, emotional stress, and health risks for non-smokers exposed to secondhand smoke.
- **Societal Implications:** The societal impact was addressed, focusing on public health costs, increased healthcare needs, and the broader economic impact of tobacco use.
- **Code of Conduct:** Dr. Bartake highlighted the importance of integrating tobacco use policies within institutional codes of conduct. He emphasized how clear policies can help manage substance abuse issues and promote a healthier academic environment.

c. Interactive Discussion

- An interactive Q&A session followed the lecture. Attendees asked questions about the implementation of anti-tobacco policies in educational institutions and strategies for effective enforcement.

d. Case Studies and Best Practices

- Dr. Bartake presented case studies from various institutions that successfully implemented anti-tobacco measures. He shared best practices for creating a supportive environment that discourages tobacco use.

e. Closing Remarks

- The session concluded with closing remarks by the Head of the Student Welfare Committee, Ms. Sunita Rao. Ms. Rao thanked Dr. Bartake for his insightful



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presentation and reiterated the importance of adhering to the college's code of conduct regarding substance use.

4. Feedback and Evaluation

Attendees were invited to provide feedback on the lecture through a post-event survey. The feedback indicated:

- **Strengths:** The depth of knowledge and practical advice provided by Dr. Bartake was highly appreciated. The integration of case studies and best practices was noted as particularly valuable.
- **Areas for Improvement:** Some attendees suggested that more focus could be given to strategies for students and faculty to advocate for and implement tobacco-free policies effectively.

5. Conclusion

The guest lecture by Dr. Rohan N. Bartake on September 10, 2022, was an informative and impactful event. It effectively highlighted the health risks and societal impacts of tobacco use while emphasizing the importance of incorporating such issues into the institutional code of conduct. The lecture not only raised awareness but also provided actionable insights for fostering a healthier and more responsible college environment.



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❖ Professional ethics programmes for students, teachers, administrators and other staff

TITLE OF ACTIVITY	SEMINAR ON VALUE EDUCATION
DATE	10TH FEB 2018
NO OF PARTICIPANTS	100
DESCRIPTION OF ACTIVITY	<p>Oriental College of Law had organized a Seminar on Value Education on 10th February 2018 at Seminar Hall of Law College from 9:30 a.m. to 12pm Mr. Narendra Rajpurohit, Advocate High Court was the Chief Speaker of the seminar. Acharya Shri. Satyavrata Nand Avadhoot Ji (Social Worker) and Shri. Krishnanand Hosalikar (Deputy Director General of Metrological Department, also attended the seminar as guest speakers. Dr. (Mrs.) Ratani Thakur – Principal, Oriental College of Education also attended the seminar. Ms. Neha Mishra (LLB 1st Yr) hosted the programme.</p> <p>All guests were welcomed and felicitated by Dr. Mrs. Shitala Gavand, Principal, Oriental College of Law and Mrs. Rupali Jamode, Asst. Professor, Oriental College of Law.</p> <p>Dr. Mr. Prakash Deshmukh, Advocate High Court, Co-ordinator of the seminar gave introduction to the guests. Thereafter Shri. Krishnanand Hausalikar sir gave a very informative speech on the subject. Acharya Shri. Satyavrata Nand Avadhoot Ji gave very important information on Yogik Science. Thereafter Mr. Narendra Rajpurohit, Advocate High Court was the Chief Speaker of the seminar shared his beautiful knowledge about Neo Humanistic Education and gave a very interactive speech on the subject.</p>

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He narrated the importance of Morality, Truth, Love, Peace, Right Conduct, Non-Violence, Tolerance, etc. and laid emphasis as to why moral values should be part of the educational system. Lastly Ms. Ashna Saiyed (LLB 1st Yr) delivered a vote of thanks and the programme was concluded.

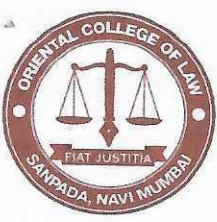
EVENT IMAGES

ORIENTAL EDUCATION SOCIETY'S
ORIENTAL COLLEGE OF LAW
Organizes
Seminar on
VALUE EDUCATION
Morality * Truth * Love * Peace * Right Conduct * Non-Violence * Tolerance
Speaker : Adv. Mr. Narendra Rajpurohit
Programme Co-ordinator : Adv. Dr. Prakash Deshmukh
10th February 2018 Venue : Seminar Hall Time : 9:15 a.m.
Hon'ble Prof. Javed Khan Dr. Mrs. Shitala Gavand Mr. Waseem Khan
President Principal Managing Director
Oriental Education Society Oriental College Of Law Oriental Education Society



P. S. Mode
Adv.

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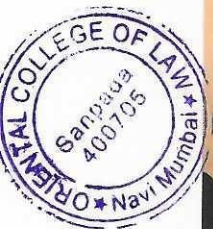
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Annual Awareness Program on Code of Conduct

The Oriental College of Law has conducted Annual Awareness Programme on Code of Conduct in September 2022 for students and staff of the institution. They were re-oriented on the rules, regulations and the code of conduct that govern them during their years of study in College.



Princed
A.M.

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ORIENTAL EDUCATION SOCIETY'S ORIENTAL COLLEGE OF LAW

ESTD. 2014

AFFILIATED TO MUMBAI UNIVERSITY
(APPROVED BY BAR COUNCIL OF INDIA)

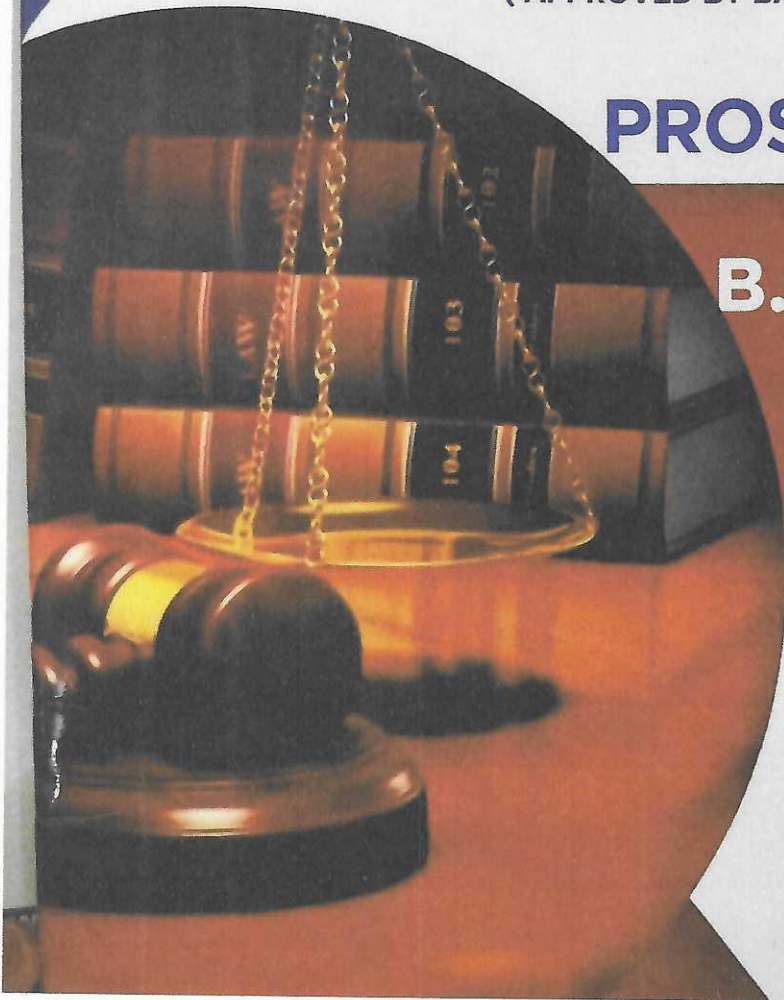
PROSPECTUS

B.L.S. LL.B.

(5 years Course)

LL.B.

(3 years Course)



P. S. Mahapatra
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BEHAVIOUR AND CONDUCT

- Students are prohibited from doing anything inside or outside the college that will interfere in college administration or affects its public image. No outside influence, political or any other should be brought into the college, directly or indirectly.
- Courtesy and respect must be the key aspects of student's behavior. Disrespect and disobedience may result in disciplinary action, involving suspension or even expulsion.
- When the teacher enters the classroom, the student must rise, remain standing till they are directed to sit down. When the attendance roll is called, each one must rise and give the presentee.
- Students are expected to greet all visitors and members of the staff with respect. They should always remember that the college is judged by their conduct. Any major breach of discipline and courtesy, as also disrespect for the members of the college staff, will be treated as serious and responsible students for such misbehavior will be summarily dismissed.
- Throwing about waste paper, defacing the walls and committing nuisance on the college grounds are punishable offence.
- Students are forbidden to organize or attend any meeting within the college or collect money for any purpose from students and outsiders or to circulate among the students any notice or petition of any kind or paste it on the college notice board without the written permission of the Principal.
- The college is not responsible for goods, valuables or money lost in college premises. It is advisable not to bring valuables to the college.
- Scribbling on the walls desks & doors etc. should be avoided. If any student is found scribbling the walls, desks & doors, disciplinary action shall be taken against him/her.
- No books (other than text books or reference books or library books), magazines etc. may be brought to the college.
- Everyone is required to be particular about the cleanliness of the college and use the baskets and bins specially provided for in the college premises.
- Habitual idleness, late coming, willful disobedience or misconduct, individually or collectively will be seriously dealt with.
- Insubordination and indecent language or conduct are sufficient reasons for the dismissal of the student.
- Students must switch off the lights, fans, etc. when not required and also while leaving the classrooms/library/moot court.
- Students should make themselves familiar with the college rules and regulations concerning them and also with the regulations and notice issued by the college from time to time.
- Students joining the college are, by the very fact, deemed to accept and observe all the rules and regulations of the college to the complete satisfaction of the authorities.
- Students of 1st and 2nd Year of the 5 Years Course have to wear Uniform (Black and White Formals) mandatorily.

AN APPEAL TO PARENTS / GUARDIANS

- They are requested to go through the prospectus while admitting their Wards to the College.
- They are requested to meet at least twice in a year to the Prof-in-Charge or the Principal to have the information about the progress of their ward.
- Also they are requested to see the regularity and compliance of internal examination or evaluation of their wards.
- The Students of B.L.S. LLB First and Second Year are subject to dress code.

LECTURE TIMINGS

3 Years Law Course: 8:00 am to 12:20 pm

5 Years Law Course: 8:00 am to 1:30 pm

CALENDAR OF THE TERMS

First Term: July to November (First Half Exam)

BREAK: Diwali & Christmas Vacation

Second Term: January to May (Second Half Exam)

P. S. M. M. S.
Principal

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RULES OF DISCIPLINE & CODE OF CONDUCT

ATTENDANCE

- Attendance at all lectures/ practical / tutorials/ tests/ assignments/ examinations is compulsory for all subjects. A student, who is not regular in attendance or fails to carry out his/ her work to the satisfaction of the Principal, is liable to cancellation of his/her terms.
- The students who do not have minimum required attendance of 75% of actual lectures/ practical/ tutorials/ tests/ assignments conducted in each term or do not show satisfactory progress in terminal / preliminary examinations will not be sent for college/ University examinations.
- Periodical tests/ seminars are compulsory for the students of all classes.
- A student who remains absent for the periodical test/ examination due to his/ her illness shall be required to submit the medical certificate, along with the application endorsed by parent.
- Students who are not permitted for the University Examination will not be re-admitted to the college. Attendance of students is regulated by 0.199, 0.120 and 0.125.

a. Ordinances 0.119, 0.12

The explanation issued by the University vide circular no. UG/235/98 dated 03/07/1998 relating 0.119 says that- For granting of terms, attendance of 75% of theory, practical and tutorials (whenever prescribed) separately will be required, out of the number of lectures, practical and tutorials conducted in the term.

b. Ordinance 0.125

It states that " To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or the Head of Institution, the course of study at the college or institution prescribed for such terms for the class to which such undergraduates then belongs.

INSTRUCTION TO CANDIDATES ABOUT EXAMINATION

- A candidate who is late by more than 30 minutes shall not be admitted to the examination hall.
- No candidate shall be permitted to leave until one hour is over after the question papers have been distributed.
- Enter on the title page; the class, subject and seat number.
Write on both sides of the page, unless instructed. Rough work should be written on the left hand side or on separate supplement. Answer each question on a new page and number it.
- No supplements will be provided within the last ten minutes of the examination.
- No pages shall be torn off from the answer-book given to the candidate.
- Nothing shall be written on the question paper.
- Exchange of written materials, stencils, mathematical instruments etc. is strictly prohibited.
- Approach the supervisor in case any thing is needed but do not leave the seat on any account at any time.
- A candidate is liable to disciplinary action or use of unfair means e.g. if he/ she:-
 - a. Keeps with him/her any book, notes or any other written material.
 - b. Speaks to or communicates, in any other way with another candidate.
 - c. Disobey any instructions issued by the senior or junior supervisor or is guilty of rude or disobedient behaviour.
 - d. Any use of unfair means during the examination is liable to severe penalties.
- Ten minutes before the close, a warning bell will be rung, after which no candidate will be permitted to leave the hall. At the second bell, all must stop writing and be ready to handover the answer booklets to the supervisor.

RAGGING IS PROHIBITED

Government of Maharashtra has notified ragging as a cognizable offence. Any one reported to be involved in any form of ragging will be severely dealt with. Therefore students are advised to restrain from indulging in any form of ragging.



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Report on the student attributes facilitated by the institution

Oriental College of Law is committed to developing well-rounded and competent legal professionals. The college focuses on nurturing a variety of student attributes that are essential for success in the legal field and broader society. This report provides an overview of the key student attributes facilitated by Oriental College of Law, reflecting the institution's dedication to holistic education

Key Student Attributes Facilitated

a. Academic Excellence

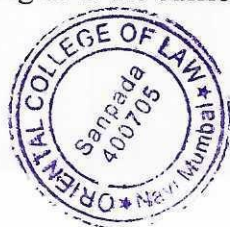
- **Rigorous Curriculum:** The college offers a comprehensive curriculum designed to provide in-depth knowledge of legal principles, case law, and statutes.
- **Research Skills:** Students are encouraged to engage in legal research, write scholarly papers, and participate in academic discussions and debates.

b. Critical Thinking and Analytical Skills

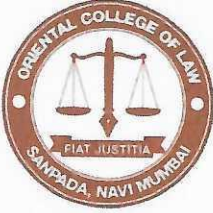
- **Problem-Solving Exercises:** Through case studies, moot court competitions, and legal simulations, students develop their ability to analyze complex legal issues and formulate sound arguments.
- **Legal Writing:** Emphasis on drafting legal documents and briefs helps students refine their analytical and writing skills.

c. Professionalism and Ethical Standards

- **Code of Conduct:** Adherence to a strict code of conduct ensures that students understand and practice ethical behavior in their academic and professional interactions.
- **Ethics Training:** Courses and workshops on legal ethics and professional responsibility are integral to the curriculum.



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d. Communication Skills

- **Public Speaking:** Opportunities such as moot courts, debates, and presentations help students enhance their oral communication and advocacy skills.
- **Legal Drafting:** Training in drafting legal documents and correspondence improves written communication proficiency.

e. Research and Technological Proficiency

- **Legal Research Tools:** Students are trained in using various legal research databases and tools to support their academic and professional work.
- **Technology Integration:** The use of technology in legal research, presentations, and case management is encouraged.

f. Leadership and Teamwork

- **Student Organizations:** Participation in student-run organizations, such as legal aid clinics and law societies, fosters leadership and teamwork skills.
- **Collaborative Projects:** Group projects and team-based assignments develop the ability to work effectively with others and lead initiatives.

g. Community Engagement and Social Responsibility

- **Pro Bono Work:** Students are encouraged to engage in pro bono legal services, providing legal assistance to underserved communities.
- **Awareness Campaigns:** Participation in campaigns and initiatives that address social justice issues and promote legal literacy.

h. Adaptability and Resilience

- **Practical Training:** Real-world experiences through internships, externships, and practical training help students adapt to the evolving legal landscape.
- **Support Systems:** The college offers counselling and support services to help students navigate academic and personal challenges.



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Support Systems and Resources

a. Faculty and Mentorship

- **Expert Faculty:** The college boasts a team of experienced faculty members who provide academic guidance and mentorship.
- **Career Counselling:** Dedicated career services offer guidance on career planning, job search strategies, and professional development.

b. Facilities and Infrastructure

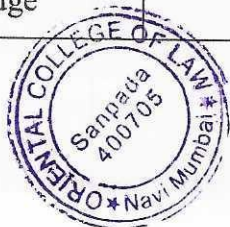
- **Library and Research Facilities:** State-of-the-art library and research facilities support academic excellence and research endeavours.
- **Moot Court Rooms:** Specialized moot court rooms provide a practical setting for students to hone their advocacy skills.

c. Extracurricular Opportunities

- **Competitions and Workshops:** Students have access to various competitions, workshops, and seminars that enhance their legal skills and knowledge.
- **Networking Events:** Regular networking events with legal professionals and alumni help students build valuable connections in the legal field.

Though numerous extracurricular activities exist, the following activities are more prominently conducted in our college.

S. No.	Attribute	Facilitated Through
1.	Adaptability	The institute is organising Orientation and Induction programmes to 1 st year B.A.LL.B. and LL.B. newly joined students to create awareness among the to adopt in the new environment
2.	Bridging the gap with practical knowledge	Court visit, internship programmes, etc.



Rajiv Adv.
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3.	employability	Placement training, career counselling, and guidance for competitive examinations
4.	Creative thinking	Through activities like quiz competition, poster making, essay writing etc.
5.	Value addition	Participation in seminar and workshops
6.	National Values	Independence day, Constitution Day, Republic Day
7.	Event management	Organizing co-curricular events, like Annual day, Sports day, Seminar, guest Lecture, cultural events, etc.
8.	Gender Equality	Gender sensitization programmes
9.	Team work/ Team spirit and Leadership skills	Sport and other competitions
10.	Social cohesion tolerance and communal harmony	Celebration of religious and linguistic festivals, student cultural activities and other Fest.

Oriental College of Law is dedicated to facilitating a diverse set of student attributes crucial for success in the legal profession. Through its rigorous academic programs, practical training, and support systems, the college ensures that students develop the necessary skills and qualities to excel as legal professionals and responsible members of society.



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